



SPMT 405 002 — Sport Venues & Event Management
Fall 2016

Day / Time: Thursdays, 4:30-7:10p
Robinson Hall A106

Professor Rob Cahill

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COURSE DESCRIPTION

This course will cover principles and techniques of planning and operating sport facilities. Special emphasis will be given to the principles and concepts of organization and administration, including communication, personnel management, management of physical resources, and risk management. A variety of sport operations such as indoor stadiums, athletic field complexes, and managing recreation and intramural activities will be examined.

COURSE OBJECTIVES

Upon satisfactory completion of the course, the student will be able to demonstrate a working knowledge and understanding of athletic and recreation facility management concepts such as:

- The operational structure and management concepts associated within the operation of sport and recreation facilities;
- How risk management is an integral part of the ongoing process of planning and operation of sport and recreation facilities;
- How current and past global events have influenced how sports operation facility management is conducted today; and
- The use of assessment tools such as a SWOT analysis (SWOT analysis — a structured planning method used to evaluate the **S**trengths, **W**eaknesses, **O**pportunities, and **T**hreats); AARs (After Action Reviews), feasibility studies; focus groups; and surveys in facility planning and operations.

In addition, students will gain working knowledge, skills and ability to:

- Understand and critique what elements are vital to produce a successful event at different facilities involved in a project or in a business venture;
- Utilize the case analysis process to compare the management and operations of different sport and recreation facilities; and
- Learn how to function as a leader and productive member of a management team and to identify and internalize the factors involved in successful team leadership and management.

STUDENT / COURSE EXPECTATIONS

- Students must adhere to the guidelines of the George Mason University Honor Code. [See <http://oai.gmu.edu/the-mason-honor-code/>].
- Students with disabilities who seek accommodations in a course must be registered with the George Mason University Office of Disability Services (ODS) and inform their instructor, in writing, at the beginning of the semester. [See <http://ods.gmu.edu/>].
- Students are expected to exhibit professional behaviors and dispositions at all times.
- Students must follow the university policy for Responsible Use of Computing. [See <http://universitypolicy.gmu.edu/policies/responsible-use-of-computing/>].

In addition, I expect you:

- To be responsible for *your own* learning.
- To attend ALL classes for the entire term. If you miss a class (or expect to):
 - You must notify me by e-mail *before* missing any class — or you will be marked absent.
 - It is *your* responsibility to find out what happened during any missed class(es), including completing any homework (HW) assigned on time.
- To read and familiarize yourself with the assigned textbook reading(s) and / or related articles to enable you to participate fully and actively in class dialogue.
- To submit all HW by e-mail to me NLT 6p the Wednesday night b4 class unless otherwise specified. NO credit will be given 4 late assignments (unless you have my prior approval).
 - Submit format HW and Special Projects in Arial font, 12-point.
 - Include your name, date, and “SPMT-405 Sp 2016” in the upper left corner of all submissions.
- To use your MasonLIVE e-mail account to receive important University information. See <http://masonlive.gmu.edu> for more information.
- Puh-leeze... NO cell phone use or messaging during actual class time; use during breaks is OK.

WHAT YOU CAN EXPECT OF ME?

- Concomitant with my expectation of you, I will come prepared 4 every class.
- To start every class promptly at 4:30p + to conclude NLT 7:10p — and to have at least a 10-minute break mid-stream (if the class so chooses).
- To provide you a written single-page agenda b4 the start of each respective class.
- To assign clear, concise + unambiguous HW assignments + Special Projects (2).
- To provide you (1+1) a current progress reporting of your performance + projected course grade (@ sustained current performance levels) during class time (TBD ~Nov 17)

CAMPUS RESOURCES

- The George Mason University Counseling and Psychological Services (CAPS) staff consists of professional counseling and clinical psychologists, social workers, and counselors who offer a wide range of services (e.g., individual and group counseling, workshops and outreach programs) to enhance students' personal experience and academic performance [See <http://caps.gmu.edu/>].
- The George Mason University Writing Center staff provides a variety of resources and services (e.g., tutoring, workshops, writing guides, handbooks) intended to support students as they work to construct and share knowledge through writing [See <http://writingcenter.gmu.edu/>].
- For additional information on the College of Education and Human Development, School of Recreation, Health, and Tourism, please visit our website [See <http://rht.gmu.edu/>].

NATURE OF COURSE DELIVERY Face-to-face lecture format with significant dialogue encouraged. A premium will be placed on class participation vis-à-vis discussion and dialogue surrounding key take-aways from textbook readings, current events and student experiences.

GRADING & EVALUATION

- This course will be graded in accord with the George Mason percentage system, with a total of 100%.

A	= 94 – 100	B+	= 88 – 89	C+	= 78 – 79	D	= 60 – 69
A-	= 90 – 93	B	= 84 – 87	C	= 74 – 77	F	= 0 – 59
		B-	= 80 – 83	C-	= 70 – 73		

- Weight distributions for SPMT-405 Spring 2015 will be as follows:

25%	Attendance + In Class Participation / Engagement
25%	Quiz #1 + Quiz #2 (12.5% each [1])
20%	Homework (HW)
16%	Special Projects — Two (8% each [2])
14%	Final Exam [3]

100%

[1] Thirty (30) questions each. Format will be combination of short answer, T/F and multiple-choice questions.

[2] SP #1: You are the tournament director. Design a Pickleball Tournament for George Mason Faculty, Staff and Students to be held during a weekend of your choice in December 2016. SP #2: Complete an After Action Review (AAR) 4 the Pickleball Tournament you designed 4 SP #1.

[3] Fifty (50) questions. Scope will be cumulative with about one-third on material since Quiz #2 and format will be combination of short answer, T/F and multiple-choice questions.

CORE VALUES COMMITMENT: The College of Education and Human Development is committed to:

- Collaboration
- Ethical leadership
- Innovation
- Research-based practice, and
- Social justice.

Students are expected to adhere to these principles.

OTHER MASON POLICIES & RESOURCES 4 STUDENTS

- Students are responsible for the content of university communications sent to their George Mason University email account and are required to activate their account and check it regularly. All communication from the university, college, school, and program will be sent to students solely through their Mason email account.
- Students must follow the university policy stating that all sound emitting devices shall be turned off during class unless otherwise authorized by the instructor.
- The Office of Student Support staff helps students negotiate life situations by connecting them with appropriate campus and off-campus resources. Students in need of these services may contact the office by phone (703-993-5376). Concerned students, faculty and staff may also make a referral to express concern for the safety or well being of a Mason student or the community (<http://studentsupport.gmu.edu/>) and the staff will follow up with the student.

REQUIRED TEXTBOOK: Ammon, R., Southall, R.M., & Nagel, M.S. (2010). *Sport Facility Management: Organizing Events and Mitigating Risks*. (2nd Edition). Morgantown, WVA. Fitness Information Technology, Inc.

