

GEORGE MASON UNIVERSITY
School of Recreation, Health, and Tourism

Tour 230 – Introduction to Hospitality Management (001)

Fall 2014

DAY/TIME:	MW 9:00 a.m – 10:15 a.m.	LOCATION:	Robinson Hall B222, Fairfax Campus
PROFESSOR:	Dr. Naehyun (Paul) Jin	EMAIL ADDRESS:	njin@gmu.edu
OFFICE LOCATION:	Bull Run Hall 202, PW Campus	PHONE NUMBER:	703-993-7785
OFFICE HOURS:	M 10:30 a.m. – 12:00 p.m. (in the RAC building, R 2109)	FAX NUMBER:	703-993-2025

PREREQUISITES/COREQUISITES

None

COURSE DESCRIPTION:

This course is an introduction to hospitality management, including an overview of management in the hospitality and professional opportunities. The concepts and practices of hospitality management are examined and discussed. The scope and forms of hospitality organizations are reviewed, as well as trends within these organizations.

COURSE OBJECTIVES:

1. understand a basic knowledge of the hospitality industry;
2. identify segments of the hospitality industry and their similarities and differences;
3. understand management's role within the hospitality industry;
4. learn professions within the hospitality industry; and
5. develop interest in the hospitality industry

COURSE OVERVIEW:

Instructional techniques include lectures, readings, class activities, homework assignments, a semester project, and midterm and final examinations.

NATURE OF COURSE DELIVERY:

Teaching and learning will be done using the combination of the traditional face-to-face instruction formats, a field trip, and hands-on group and individual projects. Students are required to spend time studying individually, but are encouraged to work collaboratively with other students on assignments, projects and other learning activities.

REQUIRED READINGS (Recommended but Not Required):

Walker, John R. (2012) *Introduction to Hospitality Management (4th ed.)*. Prentice Hall.
ISBN: 978-0-13-295994-0

CLASS ATTENDANCE AND PARTICIPATION:

Attendance will be taken at the beginning of each class meeting. It is your responsibility to sign the class attendance sheet, even if you are late to class. My record of attendance is official and final.

I will take attendance for all class meetings, not including exam dates or other dates noted on the schedule.

Arrivals 15 min after the beginning of the class and early departures (15 and more min. before the class end) will be considered a half absence.

I will give you two freebie (no questions asked). This one excused absence CANNOT be used on the following days: exams, quizzes, your presentations (including others' group project presentations), and hotel visit. After that, **10 points of the 50 points for attendance and participation will be lost for each day missed. Each missing class will result in 10 points off of your total grade points after your loss of all 50 points of your attendance and participation grade. Also be advised that beyond any specific grading point penalties for unexcused absence or habitual tardiness, the instructor may issue "F" grade if, after written warning, the student's absence or tardiness continues at a level of that constitutes "non-participation".**

The only acceptable reasons for missing class are the same as those of the exam (so, use freebies wisely). **Students missing class due to severe illness and family emergency should contact the instructor ahead of time and provide him with verification document.** No points can be made up for an absence.

Participation in this class is strongly requires as this will contribute to the content quality of the class as well as your intellectual benefit from it. Please prepare for class by reading the assigned material as well as the cases. Also, many of you are working in service firms. Please share your experiences with the class. Your grade for class will be based on my judgment of the consistency with which you participate constructively and show leadership in class discussion and activity. Please note that class discussion includes interacting with your classmates.

CELL PHONES AND LAPTOPS:

Cell phones must be turned off or silenced during class. Unless required due to documented disability, laptop computers may NOT be used or turned on during class meetings. The use of communication and entertainment devices such as iPads, iPods, and similar devices is also prohibited.

EVALUATION:

The course will be graded on a percentage system, with a total of 100 possible percentage points.

Grade	Total Score (Percentage)	Grade	Percentage
A+	485-500 (97.0-100%)	C+	385-399 (77.0-79.9%)
A	470-484 (94.0-96.9%)	C	370-384 (74.0-76.9%)
A-	450-469 (90.0-93.9%)	C-	350-369 (70.0-73.9%)
B+	435-449 (87.0-89.9%)	D	300-349 (60.0-69.9%)
B	420-434 (84.0-86.9%)	F	Below 300 (Below 60%)
B-	400-419 (80.0-83.9%)		

COURSE REQUIREMENTS:

Activity	Point	Percentage
Attendance & Participation	50	10%
Two Exams (100 points each)	200	40%
One Group Project (Industry News)	100	20%
Moment of Truth Experience Report	50	10%
One Individual Assignment	50	10%
Five In-Class Quizzes	50	10%
Total	500	100%

- The quizzes will be given at any time during class. The purpose of the quizzes is to check your preparation of class (if given at the beginning of class) and your understanding of class (if given at the end of class). The quizzes will be graded but the worst score will be dropped (will not be used in calculating your final quiz grade). There will be NO makeup quizzes.

The instructor reserves the right to change this syllabus in order to improve the quality of the overall learning experience. Changes may include scheduled activities, classroom policies, and future grading criteria, and will be communicated to all students in a revised syllabus document.

TENTATIVE COURSE SCHEDULE:

WEEK	DATE	TOPIC	READING
1	Aug. 25	Introduction – Syllabus Review, Team Selection	
	Aug. 27	Hospitality Industry Overview	Chapter 1
2	Sep. 1	No Class (Labor Day Recess)	
	Sep. 3	Tourism Industry Overview	Chapter 9
3	Sep. 8	Lodging – The Hotel Business	Chapter 2
	Sep. 10	Lodging – Room Division Operations	Chapter 3
4	Sep. 15	Lodging – Food and Beverage	Chapter 4
	Sep. 17	Lodging Industry	
5	Sep. 22	Lodging Industry – Guest Speaker	
	Sep. 24	Individual Project Presentation	
6	Sep. 29	Mid-term Exam Review Session	
	Oct. 1	Mid-term Exam	
7	Oct. 6	Cost control in hospitality industry	
	Oct. 8	Cost control in hospitality industry	
8	Oct. 13	Group Project Work Session – Interim Report (Presentation)	
	Oct. 15	Individual Project Presentation	
9	Oct. 20	Restaurant Industry – The Restaurant Business	Chapter 6
	Oct. 22	Restaurant Industry – Restaurant operation	Chapter 7
10	Oct. 27	Restaurant industry	
	Oct. 29	Menu Engineering	
11	Nov 3	Individual Project Presentation	
	Nov 5	Gaming Entertainment	Chapter 11
12	Nov 10	Meeting and Convention	Chapter 12
	Nov 12	Meeting and Convention	Chapter 12
13	Nov 17	Hospitality Service Marketing	Chapter 8
	Nov 19	Consumer Behavior & Psychology	
14	Nov 24	Group Project Work Session	
	Nov 26	No Class (Thanksgiving recess)	
15	Dec 1	Group Project Presentation 1	
	Dec 3	Group Project Presentation 2 & Final Exam Review	
16	Dec 15	Final Exam – Exam Time: 7:30 am – 10:15am	

Course Material:

Here is a brief list of some Internet resources you may find useful for your individual assignment and group project:

- Hotel World Network (HMM): www.hotelworldnetwork.com
- Hotel Business: www.hotelbusiness.com
- Hospitality Publications: www.ahlei.org/content.aspx?id=21632
- Hospitality Net: www.hospitalitynet.org/news/index
- Smith Travel Research: www.strglobal.com
- PriceWaterhouseCoopers: www.pwc.com/gx/en/hospitality-leisure/index.jhtml
- National Restaurant Association: www.restaurant.org
- Meetings and Conventions: www.meetings-conventions.com/
- American Gaming Association: www.americangaming.org/industry-resources/

Student Expectations

- Students must adhere to the guidelines of the George Mason University Honor Code [See <http://oai.gmu.edu/honor-code/>].
- Students with disabilities who seek accommodations in a course must be registered with the George Mason University Office of Disability Services (ODS) and inform their instructor, in writing, at the beginning of the semester [See <http://ods.gmu.edu/>].
- Students must follow the university policy for Responsible Use of Computing [See <http://universitypolicy.gmu.edu/policies/responsible-use-of-computing/>].
- Students are responsible for the content of university communications sent to their George Mason University email account and are required to activate their account and check it regularly. All communication from the university, college, school, and program will be sent to students solely through their Mason email account.
- Students must follow the university policy stating that all sound emitting devices shall be turned off during class unless otherwise authorized by the instructor.

Campus Resources

- The George Mason University Counseling and Psychological Services (CAPS) staff consists of professional counseling and clinical psychologists, social workers, and counselors who offer a wide range of services (e.g., individual and group counseling, workshops and outreach programs) to enhance students' personal experience and academic performance [See <http://caps.gmu.edu/>].
- The George Mason University Writing Center staff provides a variety of resources and services (e.g., tutoring, workshops, writing guides, handbooks) intended to support students as they work to construct and share knowledge through writing [See <http://writingcenter.gmu.edu/>].
- For additional information on the College of Education and Human Development, School of Recreation, Health, and Tourism, please visit our website [See <http://rht.gmu.edu/>].

PROFESSIONAL BEHAVIOR: Students are expected to exhibit professional behaviors and dispositions at all times.

CORE VALUES COMMITMENT: The College of Education and Human Development is committed to collaboration, ethical leadership, innovation, research-based practice, and social justice. Students are expected to adhere to these principles.

